



Volunteer Opportunities

*We are seeking volunteers for the STREET FEST on Saturday,
August 20, 2011*

*We reserve the right to screen volunteers, spaces are limited and not everyone will
be accepted. (Volunteers must be at least 18 years of age)*

General Volunteers (4 hour shift) - Perform a number of duties such as assisting with general set-up, providing information and directions, staffing entrances, assisting with ticketing, Will Call, staffing stage areas, ushering, assisting with vendors, and assisting media room.

Four-hour Shifts: 11 a.m. – 3 p.m., 3 p.m. – 7 p.m., 6 p.m. – 10 p.m.

Stage Assistants (half day/full day 4-8 hour shifts) – Work with Festival Stage Managers where the performances are held. Provide stage crew assistance, running, equipment moving and set up. Experience preferred. Interview Required.

Four-hour Shifts: 11 a.m. – 3 p.m., 3 p.m. – 7 p.m., 6 p.m. – 10 p.m.

Full-day Shift: 1 p.m. – 9 p.m.

Team Leaders (full day/ 8 hour shift) - Team Leaders assist SSMF Staff with all logistical aspects of the festival. Team Leaders are responsible for overseeing specific areas of SSMF to make sure everything runs smoothly. Team Leaders supervise volunteers, assist exhibitors, monitor the performance areas and assist in a variety of areas as needed. Position may involve some lifting and carrying. This is an active and high energy position. Experience preferred. Interview Required. A Special Team Leader Training Session will be held.

Full-day Shift: 1 p.m. – 9 p.m.

Set Up Crew (6 hour shift) - High Energy positions! Assist Festival Staff with overall set up needs including stages. Involves lifting and working with a team. Ideal for locals who can do their shift and then come back and enjoy the Festival.

Six-hour Shift: 6:30 a.m. – 12:30 p.m.

Breakdown Crew (6 hour shift) - High Energy positions! Channel you inner “roadie” and assist Festival Staff with breaking down the festival. This is a good opportunity for someone seeking service hours.

Six-hour Shift: 8:30 p.m. – 2:30 a.m.

A free T-shirt, food and beverages are provided for volunteers. SSMF Event volunteer parking is free. Parking location and passes will be distributed at volunteer orientation meeting.

If you wish to volunteer, you must sign up in advance. There will be no onsite volunteer registration the day of the event. Sorry. No Exceptions.

APPLICATION DEADLINE: Friday, August 5th!

For more information: 323-848-6823 or email: volunteerSSMF@gmail.com

Check out: www.sunsetstripmusicfestival.com to download an application and for the latest festival information!

SSMF Volunteer Screenings

Tuesday, July 26th 6pm – 9pm

Plummer Park, Comprehensive Services Center at 7377 Santa Monica Blvd.,

Saturday, July 30th 1pm – 4pm

West Hollywood Park Auditorium, 647 N. San Vicente Blvd.

SSMF THE SUNSET STRIP MUSIC FESTIVAL

Applying to Volunteer Frequently Asked Questions

Q: What will volunteers do at the Sunset Strip Music Festival?

A: Volunteers will do a variety of tasks such as handing out schedules, providing directions and general information, staffing areas such as entry gates, stages and Will Call.

Q: What are the requirements volunteers need to meet?

A: All volunteers must be over 18. Volunteers must be comfortable standing and/or walking for the duration of their shift, able to do light lifting, and capable of standing outside. This is an outdoor festival; volunteers will likely be outside (rain or shine) for their entire shift. Volunteers should also have strong communication skills.

Q: Will I be able to choose where I work?

A: Volunteers are placed based on the needs of the music festival. We make every effort to accommodate requests but we cannot make guarantees. It is requested that all volunteers be flexible and work to meet the needs of the Sunset Strip Music Festival.

Q: What are the Volunteers responsible for?

A: The Sunset Strip Music Festival is sponsored by the City of West Hollywood and Sunset Strip Business Association. All volunteers are representing the City for the day and are expected to conduct themselves in a responsible and respectful manner at all times. SSMF Volunteers must also

- listen to and take direction from the SSMF Staff and SSMF Lead Volunteers.
- check in on time
- stay in their assigned areas
- learn how to navigate the festival and give basic directions to the public
- check out at the end of their shift

Q: What perks do volunteers receive?

A: free volunteer T-shirt, lunch and parking are provided for volunteers. Information and parking passes will be distributed to volunteers prior to the Festival.

Q: What days are volunteers needed?

A: There are Sunset Strip Music Festival events on both August 18th and 19th but Volunteers are only needed on Saturday August 20th for the **all day** Street Festival.

Q: Where do I submit my application?

A: Applications can be found at ssmf.com and can be submitted in advance through:

Email: volunteerSSMF@gmail.com,

Fax: 323-848-6562

or snail mail:

SSMF Volunteer Coordinator
8300 Santa Monica Blvd
West Hollywood, CA 90069

Application Deadline: August 5th

Q: Can I sign up to volunteer the day of the event?

A: No. Unfortunately we cannot accommodate walk-in volunteers. **All** volunteers must sign up in advance.

Q: After I send in my volunteer application, how will I know if I am accepted?

A: Everyone who applies to volunteer will receive confirmation that their application has been received. If you submit your application but don't hear from us after 72 hours, please call 323-848-6823 or email us at volunteerssmf@gmail.com. We will hold **Volunteer Screening Meetings**, you must attend one. We reserve the right to screen volunteers and staff the festival according to our needs. All volunteers we have room for will be contacted and assigned a shift. Selected volunteers must also attend a **Volunteer Orientation**.

Q: When are the Volunteer Screening Meetings?

A: They will be Tuesday July 26th from 6pm – 9pm and Saturday July 30th from 1pm – 4pm. **You only need to attend one meeting.** These are rolling sessions that will run on the hour (i.e. 6pm, 7pm, 8pm) so the whole process will be approx. 45-60 minutes. The meetings will be in West Hollywood.

Q: What is the purpose of the Volunteer Screening Meeting?

A: We need to meet all prospective volunteers. You can also submit your application and get more information in person.

Q: I volunteered before for the Festival do I need to attend a “Volunteer Screening Meeting”?

A: No. Returning volunteers in good standing who are accepted are not required to attend a “Volunteer Screening Meeting,” but must submit an application in advance.

Q: When are the Volunteer Orientation Meetings?

A: Monday, August 1st from 6pm – 8pm and Sunday, August 7th from 2pm – 4pm. The meetings will be in West Hollywood. **You only need to attend one meeting.**

Q: Can I listen to the bands and walk around the Festival?

A: We assume you are volunteering because you want to enjoy the Festival. However, if you want to hangout all day, you should just buy a ticket. We expect volunteers to complete their shift, which means staying in their assigned area. Volunteers are welcome to enjoy the Festival **after** their shift ends.

Q: What days can I enter the Festival for free?

A: Volunteers are only given free admission on Saturday August 20th after completing their volunteer shift.

Q: I would like to work all day

A: That's great but most volunteers will be asked to work a 4-hour shift only unless otherwise requested.

Q: What does the City of West Hollywood have to do with the Sunset Strip Music Festival?

A: The City of West Hollywood is the host City for this event and a major sponsor.

Q: Who is producing the Sunset Strip Music Festival?

A: The SSMF is produced by the Sunset Strip Business Association, (SSBA) which is a businesses improvement district in the City of West Hollywood.